



## Student Support Fund Scheme 2024-2025

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## Introduction

The Executive Board (hereinafter: "EB") of the Saxion Foundation (Stichting Saxion) has adopted the Saxion Student Support Fund Scheme. The Student Support Fund Scheme is based on Article 7.51 of the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek) (hereinafter: 'WHW'). In accordance with Article 7.51 of the WHW, students enrolled at Saxion who have a study completion delay may request a financial contribution from Saxion under certain conditions. The EB has adopted the Student Support Fund Scheme, which includes, among other things, provisions on the commencement, the amount and the duration of the financial support. In accordance with Article 7.51h of the WHW, Saxion is obliged to establish a scheme for implementing these articles of law, and Saxion fulfils this obligation through this Regulation.

Under Article 10.20, paragraph 1, sub h, of the WHW, the Saxion University Council has a right of consent in respect of the EB's policy regarding Article 7.51 and the present Regulation, with the exception of the amount of the financial support and the size of the Student Support Fund.

A name change has been announced for the Incentive Fund. In the future, probably as of 1 September 2024, it will be known as the Student Support Fund. This name change has been implemented in these regulations.

As of 1 September 2023, the basic grant has been reintroduced in higher education. The basic student grant is a performance-related grant which is converted into a gift if the student obtains their degree within 10 years. If not, the student will have to repay the total amount with interest.

### 1. 1 Definitions

|   |   |
|---|---|
| Application                                 | The application for financial support which the student submits to Financial Support Saxion Students Committee.   |
| Executive Board (EB)                        | The executive board charged with the governance of Saxion under the WHW.  |
| Financial Support Saxion Students Committee | The Committee set up by the EB and responsible for the implementation of this regulation (hereinafter: <b>"the Committee"</b> ).  |
| DUO   | The Education Executive Agency ( <a href="http://www.ocwduo.nl">www.ocwduo.nl</a> )   |
| International Office (IO)                   | International Office, part of the Educational Student Support service (ESS)   |
| Mobility                                    | International student mobility is related to the internationalisation of education. It concerns both foreign students moving to the Netherlands and Dutch students going abroad to pursue their studies or conduct research.  |
| NOC*NSF                                     | The Dutch Olympic Committee/Dutch Sports Federation (NOC*NSF) is the bundling of organized sports in the Netherlands.   |
| Performance-related grant                   | The part of student financing that may be converted into a gift. This includes the basic student grant, the supplementary grant, the travel allowance and the single parent allowance (Section 5.1 paragraph 12.14 of the Student Finance Act 2000, hereinafter 'WSF'). |
| Saxion                                      | The Saxion Foundation (Stichting Saxion)  |
| Saxion Scholarship Selection Committee      | The Saxion Scholarship Selection Committee was set up by the EB to implement the support measures falling under the Saxion International Scholarship scheme.  |
| Student                                     | The person who has been enrolled as a student at Saxion, as referred to in Article 7.32 up to and including 7.34 of the WHW,  |
| Student counsellor                          | The Saxion student counsellor is responsible for representing the interests of students, providing assistance in the event of problems, and providing information and advice.   |
| Study coach                                 | The supervisor assigned by the relevant degree programme to monitor the student's progress and related matters. Another name is 'study career counsellor.'  |
| Academic year                               | The period that begins on 1 September and ends on 31 August of the next year; Article 1.1, sub k WHW.   |
| WHW   | Wet op het hoger onderwijs en wetenschappelijk onderzoek (Higher Education and Research Act).   |
| WSF 2000 (Student Finance Act 2000)         | The Student Finance Act 2000 (Wet op de studiefinanciering 2000) (WSF 2000, Bulletin of Acts and Decrees 571, 2000 and subsequent supplements and amendments).  |



## Introduction

### 2.1 Establishment and objective of financial support

Under Article 7.51 WHW, students may, under certain conditions, request a financial contribution from Saxion in case of a study completion delay. This contribution is called the Student Support Fund. The EB is legally obliged to adopt procedural rules which contain, among other things, provisions on the commencement, the level and the duration of financial support.

In addition to the Student Support Fund, Saxion also has the Emergency provision. Special provisions have been put in place for Saxion's international students.

### 2.2 Types of financial support

Financial support for Saxion students consists of the following provisions:

1. **The Student Support Fund**
  - A. Provision on the basis of special circumstances
  - B. Provision for recognised participants in top-class sports, art or culture
  - C. Provision related to a greater study load
  - D. Provision for administrative participation
  - E. Provision for participation in student body teams and committees
  - F. Provision for international students.
  - G. Scholarships for outgoing Mobility activities
- **Emergency Provision**

## The Student Support Fund

Financial support on the basis of special circumstances

### 3.1 Terms and conditions

A student is eligible for financial support if:

- a. he or she is enrolled in a degree programme at Saxion;
- b. he or she is required to pay the statutory tuition fee for this degree programme;
- c. he or she has sustained or is expected to sustain a study completion delay due to special circumstances;
- d. the student is or was entitled to a performance-related grant for this degree programme as referred to in the WSF 2000;
- e. the student can demonstrate that they were enrolled at Saxion at the time the special circumstances occurred and had paid the tuition fees due to Saxion

#### 3.1.1 Special circumstances

The special circumstances referred to here are:

- a. membership of the board of a fairly large student organisation with full legal capacity, not being a board that received financial support in accordance with Article 3.4, and not being membership of a degree programme committee, School Council or Saxion University Council for which attendance fees are received;
- b. activities of an administrative or social nature that in the opinion of the Committee are also in the interest of the university of applied sciences or in the interest of the degree programme followed by the student;
- c. illness, pregnancy or childbirth;
- d. a disability or chronic illness. These circumstances can only be invoked if the study completion delay is longer than the duration of the extension of the performance-related grant or if the application for extension of the performance-related grant has been rejected;
- e. special family circumstances;
- f. an insufficiently feasible degree programme;
- g. other special circumstances established by the executive board;
- h. circumstances other than those listed in items a to g inclusive that, if such a request for financial support would not be granted by the committee, would be deemed unreasonable;
- i. the degree programme's accreditation has been refused or withdrawn.

#### 3.1.2 Procedure

1. The student should submit their application to the Committee by means of a digital form.
2. The application should be submitted within one year of the commencement of the delay. If the delay was caused by Article 3.1.3 sub a, b and sub c (pregnancy and childbirth), an application submitted by the student after this deadline will be declared inadmissible and be rejected. If the student appeals for delay caused by circumstances listed in Article 3.1.3 sub c (illness) or sub d to h inclusive, the application must be submitted within a year of the delay arising. This deadline may be waived if the student can prove that the circumstances are ongoing and that they have reported this to the student counsellor, contact person

for studying with a functional impediment or study coach within a year of the circumstances arising. The application form can be found at [mijnsaxion.nl](http://mijnsaxion.nl). Any student who submits an application after this deadline may have their application declared as inadmissible by the Committee. If a student fails to meet this deadline due to special circumstances, the Committee may decide to take this into account and take the student's application into consideration. It is the responsibility of the student to provide evidence of these circumstances.

3. If study delay is less than one month the student will not be eligible for support.
4. The application must at least contain:
  - the date;
  - the name, address and student number;
  - the reasons for the request;
  - the advice of the student counsellor;
  - the documents referred to in paragraph 6 of this Article.
5. The student counsellor provides the student with information on the application at his/her request and provides advice on the application.
6. The student will attach the following to the application:
  - a. a copy of proof of enrolment at Saxion;
  - b. evidence to prove the special circumstances;
  - c. an overview of the number of credits obtained per academic year;
  - d. a study plan approved by the degree programme;
  - e. a notification from DUO showing the level of student financing received in the month preceding the month in which the request for financial support was made, or a message from DUO showing the level of the grant amounts in the last month of the period of mixed student financing;
  - f. if applicable, proof that the student no longer lives with their parents and pays market-rate rent for their living space;
  - g. If the application is made on the basis of a physical, sensory or other functional impediment and the student is or has been entitled to a performance-related grant and the total delay is less than twelve months, the student needs to submit proof of DUO's rejection of an application for twelve months' extension of the performance-related grant;
7. The Committee may request further information from the student.
8. If the application is incomplete, the Committee will give the student the opportunity to remedy this within a period **of two weeks**. If the student fails to do so within this period, the Committee may decide to declare the student's request inadmissible.
9. A student may be represented by an authorised representative. The Committee may ask the authorised representative to submit a written power of attorney.

### 3.1.3 Handling by the committee

1. The Committee will confirm receipt of an application to the student in writing. The application will be dealt with during a Committee meeting.
2. The Committee may decide to hear persons whose opinion, in the Committee's view, can be important for the decision. Staff members of Saxion are obliged to obey the Committee's call to be heard.
3. The Committee will not make a decision to reject an application outright without giving the student the opportunity to be heard. During the hearing, the student may be assisted by a lawyer, adviser or authorised representative. The Committee may refuse the assistance provider access to the hearing if there are serious objections against the assistance provider and this person is not a lawyer.

### 3.1.4 Decision

1. The Committee will make a decision no later than six weeks after receiving the application. The Committee may postpone the decision by a maximum period of four weeks. The student will be notified in writing of the postponement.
2. In the event the Committee decides to grant financial support, the decision will at any rate state:
  - the starting date of the financial support;
  - the duration for which the financial support is granted;
  - the amount of the financial support;
3. The Committee will provide reasons for its decision and may omit these reasons if the application is granted in full.
4. The Committee will inform the student of its decision in writing as soon as possible.
5. For the Committee to grant financial support, the student must be actively pursuing their study. If the student is no longer enrolled or has obtained their final degree certificate, the student is no longer entitled to the financial support and is obliged to repay Saxion any sums wrongly paid.
6. If the application is rejected, the Committee will state the possibility and deadline for filing an objection.

### 3.1.5 Commencement, duration and amount of the financial support

1. The financial support is a gift.
2. The financial support is paid only after the student is no longer entitled to the performance-related grant (normally 48 months) or to an extension of the performance-related grant. The Committee may require the student to supply evidence from DUO one month prior to the payment of the financial support. The FSSS Committee may withhold payment of the financial support if there is a gap of more than six months between the time of establishment of the right to financial support and the time of payment. The financial support may be established as of the month in which the FSSS Committee receives the application together with the advice of the student counsellor. The commencement date will not be backdated beyond this date.
3. In determining the duration of the financial support, the Committee will at any rate take into account:
  - a. the duration of the special circumstance, Article 3.1.3 sub a and b: a maximum of **six months**, Article 3.1.3 sub c pregnancy and childbirth without complications: **four months**, and circumstances from sub c (illness) to h inclusive, depending on duration of the circumstance in question;
  - b. the actual study completion delay due to the special circumstances per academic year, based on 60 ECTS per academic year and the normal course duration plus one extension year or the number of credits still needed to obtain a final degree certificate;
  - c. the period during which the study completion delay can reasonably be remedied, in view of the study programme schedule;
  - d. any support the student has previously received for these special circumstances.
4. The amount of financial support given per month depends on the type of student finance that the student receives / has received and under which student finance system the student falls;
  - a. the basic student grant up to and including the academic year 2014-2015: students entitled to this basic grant will receive a monthly amount equal to the last monthly amount received from the performance-related grant ( basic grant + supplementary grant ).
  - b. the loan system as and from the academic year 2015-2016: these students were not entitled to a basic grant: the monthly amount is determined by the living situation in the last month of the performance-related grant, living at home €110 per month and living away from home €308 per month. A student lives away from home if they can prove that they were not living at their parents' address during the relevant period and that they paid a market-rate rent for their living space. The amount paid to students living at home or away from home may be increased by 69% of the amount the student received per month as supplementary grant and single-parent family allowance in the last month of the performance-related grant.

- c. the basic student grant (reintroduced September 2023) is the monthly amount equal to the last monthly amount received from the performance-related grant (basic grant + supplementary grant).
5. A public transport allowance may be granted on the advice of the student counsellor.
6. The financial support stops when the student is no longer enrolled at Saxion.

### 3.1.6 Payment of financial support

1. The financial support is paid out in equal monthly instalments. It is paid in monthly instalments at the end of the month for which it is due.
2. At the student's request, the Committee may decide to make payments with a different frequency and on different dates.
3. The financial support cannot be paid retroactively.

## 3.2 Financial support for recognised practitioners of performance sports, arts or culture

### 3.2.1 Terms and conditions

A student is eligible for financial support if:

- a. he or she is enrolled in a degree programme at Saxion;
- b. he or she is required to pay the statutory tuition fee for this degree programme;
- c. if the top-class athlete is affiliated with a sports union affiliated with NOC\*NSF and practices their sport at international, national or the highest regional class, or is engaged in the practice of an artistic or cultural discipline at such a high level that the amount of time they require to spend doing this has caused them to sustain a delay in the completion of their study and this person does not receive any wages and/or financial support for this activity in excess of a gross income of 36 hours equal to the minimum wage applicable to their age category;
- d. they can demonstrate that they were enrolled at Saxion for the duration of the special circumstances and had paid the tuition fees due to Saxion.
- e. if her or she is or was entitled to a performance-related grant for this degree programme as referred to in the WSF 2000.

### 3.2.2 Procedure

1. The student who wishes to be registered as a top-class athlete or artist must annually submit a written request to the designated competent student counsellor. The application must show that the student spends at least 15 hours per week on the activity in question. The student counsellor concerned determines whether the student can be registered as a top-class athlete or artist in the relevant academic year, and informs the student and the top-sports coordinator of their decision. Subsequently, the student, in collaboration with the study coach/career counsellor, must formulate a study plan for approval by the Examination Board.
2. Any student who receives a performance-related grant and wishes to be considered for financial support must submit an application to the Committee **within four months** after expiry of the performance-related grant, using a digital form. If the student submits their application after this deadline, the Committee may decide that the student's request is inadmissible. The relevant form can be found at [mijnsaxion.nl](https://mijnsaxion.nl).
3. Any student who receives an advance payment for their studies must submit an application for financial support within one year from the academic year in which he was registered as a top-class athlete. Alternatively, the student may opt to not apply for financial support each year, but apply only after the maximum period of four years.
4. The application will be signed by the student and will at any rate state the following:
  - the date;
  - the name, address and student number;
  - the reasons for the request;
  - the advice of the competent student counsellor designated by the student counsellors;

- the documents referred to in paragraph 5 of this Article.
- 5. At the student's request, the student counsellor will provide the student with information on the application and will supply an advice stating the period during which the student is regarded as top-class athlete and has been enrolled as such at Saxion.
- 6. The student will attach the following to the application:
  - a. a copy of the proof of enrolment at Saxion;
  - b. an overview of the number of credits obtained per academic year;
  - c. a study plan approved by the degree programme;
  - d. a notification from DUO showing the level of student financing in the month preceding the month of the request for financial support, or a notification from DUO showing the amount of grant funding in the final month of the period of mixed student financing;
  - e. if applicable, proof that the student no longer lives with their parents and pays market-rate rent for their living space;
- 7. The Committee may request the student to provide any further information required by the Committee.
- 8. If the application is incomplete, the Committee will give the student the opportunity to remedy this within a period of two weeks. If the student fails to do so within this period, the Committee may decide to declare the student's request inadmissible.
- 9. A student may be represented by an authorised representative. The Committee may request the authorised representative to submit a written power of attorney.

### **3.2.3 Handling by the committee**

- 1. The Committee will confirm receipt of an application to the student in writing. The application will be dealt with during a Committee meeting.
- 2. The Committee may decide to hear persons whose opinion, in the Committee's view, can be important for the decision. Staff members of Saxion are obliged to obey the Committee's call to be heard.
- 3. The Committee will not make a decision to reject an application outright without giving the student the opportunity to be heard. During the hearing, the student may be assisted by a lawyer, adviser or authorised representative. The Committee may refuse the assistance provider access to the hearing if there are serious objections against the assistance provider and this person is not a lawyer.

### **3.2.4 Decision**

- 1. The Committee will make a decision no later than six weeks after receiving the application. The Committee may postpone the decision by a maximum period of four weeks. The student will be notified in writing of the postponement.
- 2. In the event the Committee decides to grant financial support, the decision will at any rate state:
  - a. the starting date of the financial support;
  - b. the duration for which the financial support is granted;
  - c. the level of the financial support.
- 3. The Committee will provide reasons for its decision and may omit these reasons if the application is granted in full.
- 4. The Committee will inform the student of its decision in writing as soon as possible.
- 5. For the Committee to grant financial support, the student must be actively pursuing their study.
- 6. If the application is rejected or deviates from the requested financial support, the possibility and deadline for filing an objection will be stated.

### **3.2.5 Commencement, duration and level of the financial support**

- 1. The financial support is a gift.  
The financial support is paid only after the student is no longer entitled to the performance-related grant (normally 48 months) or to an extension of the performance-related grant. The Committee may require the

student to supply evidence from DUO one month prior to the payment of the financial support. The FSSS Committee may withhold payment of the financial support if there is a gap of more than six months between the time of establishment of the right to financial support and the time of payment. The financial support will commence as of the month in which the application was discussed at the committee meeting. The commencement date cannot be earlier than the month in which the application was first discussed by the Committee.

2. The maximum duration of the financial support is three months per year of enrolment, with a maximum of twelve months during the whole period of enrolment at Saxion. The delay that is sustained will be reviewed each academic year. This will be based on a study load of 60 ECTS per academic year, or the number of credits still needed to obtain a final certificate.
3. The amount of financial support given per month depends on the type of student finance that the student receives / has received and under which student finance system the student falls;
  - a. the basic student grant up to and including the academic year 2014-2015: students entitled to this basic grant will receive a monthly amount equal to the last monthly amount received from the performance-related grant ( basic grant + supplementary grant ).
  - b. the loan system as and from the academic year 2015-2016: these students were not entitled to a basic grant: the monthly amount is determined by the living situation in the last month of the performance-related grant, living at home €110 per month and living away from home €308 per month. A student lives away from home if they can prove that they were not living at their parents' address during the relevant period and that they paid a market-rate rent for their living space. The amount paid to students living at home or away from home may be increased by 69% of the amount the student received per month as supplementary grant and single-parent family allowance in the last month of the performance-related grant.
  - c. the basic student grant (reintroduced September 2023): students entitled to this basic grant will receive a monthly amount equal to the last monthly amount received from the performance-related grant ( basic grant + supplementary grant ).
4. A public transport allowance may be granted on the advice of the student counsellor.
5. The financial support stops when the student is no longer enrolled at Saxion.

### **3.2.6 Payment of financial support**

1. The financial support is paid out in equal monthly instalments. It is paid in monthly instalments at the end of the month for which it is due.
2. At the student's request, the Committee may decide to make payments with a different frequency and on different dates. The date of payment cannot be before the day on which the decision has been taken or should have been taken.
3. The financial support cannot be paid retroactively.

## **3.3 Financial support related to a greater study load**

### **3.3.1 Terms and conditions**

A student is eligible for financial support if:

- a. they are enrolled in a master degree programme at Saxion for which the Executive Board has determined that the study load is greater than 60 ECTS (WHV 7.51a en 7.5d sub a);
- b. he or she is required to pay the statutory tuition fee for this degree programme;
- c. the student is or was entitled to a performance-related grant for this degree programme as referred to in the WSF 2000;
- d. actively pursuing their study at Saxion.

### 3.3.2 Procedure

1. The student should submit their application to the Committee by means of a digital form.
2. The application should be submitted no later than one year after the end of the student's first year at Saxion. If the student submits their application after this period, the application will be declared inadmissible and rejected.
3. The application must at least contain:
  - the date;
  - the name, address and student number;
  - the documents referred to in paragraph 5 of this Article.
4. The student will attach the following to the application:
  - a. proof of enrolment at Saxion for the degree programme concerned;
  - b. proof of payment of tuition fees;
  - c. an overview of the number of credits obtained per academic year;
  - d. a study plan agreed by the study programme, if requested by the Committee;
  - e. a notification from DUO showing the level of student financing received in the month preceding the month in which the request for financial support was made, or a message from DUO showing the level of the grant amounts in the last month of the period of mixed student financing;
  - f. if applicable, proof that the student no longer lives with their parents and pays market-rate rent for their living space;
5. The Committee may request further information from the student.
6. If the application is incomplete, the Committee will give the student the opportunity to remedy this within a period **of two weeks**. If the student fails to do so within this period, the Committee may decide that the student's request will be declared inadmissible.
7. A student may be represented by an authorised representative. The Committee may request the authorised representative to submit a written power of attorney.

### 3.3.3 Handling by the committee

1. The Committee will confirm receipt of an application to the student in writing.
2. The Committee may decide to hear persons whose opinion, in the Committee's view, can be important for the decision. Staff members of Saxion are obliged to obey the Committee's call to be heard.
3. The Committee will not make a decision to reject an application outright without giving the student the opportunity to be heard. During the hearing, the student may be assisted by a lawyer, adviser or authorised representative. The Committee may refuse the assistance provider access to the hearing if there are serious objections against the assistance provider and this person is not a lawyer.

### 3.3.4 Decision

1. The Committee will make a decision no later than six weeks after receiving the application. The Committee may postpone the decision by a maximum period of four weeks. The student will be notified in writing of the postponement.
2. In the event the Committee decides to grant financial support, the decision will at any rate state:
  - a. the starting date of the financial support;
  - b. the duration for which the financial support is granted;
  - c. the level of the financial support.
3. The Committee will provide reasons for its decision and may omit these reasons if the application is granted in full.



4. The Committee will inform the student of its decision in writing as soon as possible.
5. For the Committee to grant financial support, the student must be actively pursuing their study.
6. If the application is rejected or deviates from the requested financial support, the possibility and deadline for filing an objection will be stated.

### **3.3.5 Commencement, duration and amount of the financial support**

1. The financial support is a gift.
2. The financial support is paid only after the student is no longer entitled to the performance-related grant or to an extension of the performance-related grant. The Committee may require the student to supply evidence from DUO one month prior to the payment of the financial support. The FSSS Committee may withhold payment of the financial support if there is a gap of more than six months between the time of establishment of the right to financial support and the time of payment. The financial support will commence as of the month in which the application was discussed at the committee meeting. The commencement date cannot be earlier than the month in which the application was first discussed by the Committee.
3. The duration of the financial support is no longer than the number of months the programme is not funded (5 ECTS is one month).
4. The amount of financial support given per month depends on the type of student finance that the student receives / has received and under which student finance system the student falls;
  - a. the basic student grant up to and including the academic year 2014-2015: students entitled to this basic grant will receive a monthly amount equal to the last monthly amount received from the performance-related grant ( basic grant + supplementary grant ).
  - b. the loan system as and from the academic year 2015-2016: these students were not entitled to a basic grant: the monthly amount is determined by the living situation in the last month of the performance-related grant, living at home €110 per month and living away from home €308 per month. A student lives away from home if they can prove that they were not living at their parents' address during the relevant period and that they paid a market-rate rent for their living space. The amount paid to students living at home or away from home may be increased by 69% of the amount the student received per month as supplementary grant and single-parent family allowance in the last month of the performance-related grant.
  - c. the basic student grant (reintroduced September 2023): students entitled to this basic grant will receive a monthly amount equal to the last monthly amount received from the performance-related grant ( basic grant + supplementary grant ). In accordance with the purchasing power regulations, the basic grant for students living away from home will be increased by €164.30 per month for the academic year 2023-2024. This only applies to the months paid out in 2023-2024.
5. A public transport allowance may be granted on the advice of the student counsellor.
6. The financial support stops when the student is no longer enrolled at Saxion.

### **3.3.6 Payment of financial support**

1. The financial support is paid out in equal monthly instalments. Instalments are paid out at the end of the month for which they are due.
2. At the student's request, the Committee may decide to make payments with a different frequency and on different dates. The date of payment cannot be before the day on which the decision has been taken or should have been taken.
3. The financial support cannot be paid retroactively.

### **3.4 Financial support for administrative participation**

#### **3.4.1 Terms and conditions**

Any student who is a member of the board of a student society or association for 12 months during their enrolment in a degree programme at Saxion (in accordance with the provisions of this chapter) and also meets all other requirements, may be eligible for financial support.

The person who is granted a board participation provision is assumed to have sustained a study completion delay on account of their administrative activities. The general provision that the study completion delay must be substantiated by evidence to qualify for financial support does not apply.

#### **3.4.2 Terms and conditions for the student**

A student is eligible for financial support for board participation if:

- a. he or she is enrolled in a degree programme at Saxion (first enrolment);
- b. he or she is required to pay and has paid Saxion the statutory tuition fee for this degree programme;
- c. the student is or was entitled to a performance-related grant for this degree programme, as referred to in chapter 3 of the WSF 2000;
- d. he or she has not received any other financial provision from Saxion for the administrative activities concerned (3.1);
- e. he or she did not receive any other payment for the administrative activities;
- f. the student has not previously received financial support for taking a seat on the board of the association concerned under the provisions of this chapter;
- g. during the term of office (12 months), the student physically attends the administrative activities for which they requested financial support. If the student has not physically attended for the entirety of the term of office or has been a board member for fewer than 12 months, he is ineligible for financial support and the Committee will reject the application. If there are special circumstances that have prevented the student from meeting this requirement, they may lodge an appeal with the Committee to receive financial support. It is the responsibility of the student to provide evidence of these circumstances. In case the student has not been physically present, because of a compulsory internship abroad, for a maximum of four months of the term of office, the student must indicate this in their application. When setting the amount of the financial support, the Committee will take into account the number of months that the student has been a board member and physically attended its activities.

#### **3.4.3 Terms and conditions for associations**

The student society or association must meet the following conditions:

1. the student society or association meets all legal and statutory requirements;
2. according to its Articles of association, the student society or association focuses on the student community in the regions where Saxion is located;
3. the student society or association makes a plausible case that the actual activities are for the benefit of a substantial number of students enrolled at Saxion;
4. the association has at least 50 Saxion student members who pay an annual contribution and are enrolled on the degree programme listed in the statutes of the association;
5. the student members of the association must at least pay an annual contribution fee of € 7.50;
6. the statutory purpose or actual activities of the association do not maintain or promote discrimination of people on the basis of their religion, belief, political opinion, race, sex or any other grounds;
7. the statutory purpose or the actual activities of the association are not predominantly commercial in nature;

#### **3.4.4 Categories of student associations and societies and terms**

Student associations and societies are divided into four categories.

- A. student associations and societies composed of at least 50 but fewer than 99 members who are enrolled as students at Saxion. Exceptions are made for bodies and associations with fewer than the required minimum number of members if they have been in existence for less than a year.
- B. student associations and societies composed of at least 100 but fewer than 249 members who are enrolled as students at Saxion;
- C. student associations and societies composed of 250 or more members who are enrolled as students at Saxion.

### 3.4.5 Procedure

1. The student who is active as board member and who wishes to be eligible for financial support must email this collective application **no later than 1 February** of the academic year in question to the Financial Support of Students Committee ([foss@saxion.nl](mailto:foss@saxion.nl)).
2. the application will state the date and the name and postal address of the student organisation and the names and functions of all committee members and address details, stating whether the students are enrolled at Saxion (first enrolment). The board members who are not enrolled at Saxion must also be specified. The application must also contain the bank account numbers of board members who want to claim the financial provision.
3. Furthermore, the following documents must be included as attachments to the application:
  - the most recent numbered member list that shows which student members of the association in question attend Saxion. This list must specify their name and student number (in an Excel file);
  - a copy of the statutes of the association;
  - an excerpt from the Dutch Chamber of Commerce (issued within the last six months);
  - an activity plan;
  - the budget for the current academic year;
  - the financial justification for the previous academic year and a statement from the treasury committee;
  - evidence from DUO concerning the individual board members;
  - proof of payment of tuition fees for the individual board members.
4. The application must state for how many months the association wishes to receive the support and how many months of support will be allocated to individual board members. By signing, the board members (including non-Saxion students) declare that they have actively performed the administrative activities during the entire period.

### 3.4.6 Handling by the committee

1. The applications for the board participation provision are handled by the chair and the secretary of the Financial Support of Students Committee.
2. The Committee will consider all applications submitted in time. If the board submits the application **after 1 February**, the application will be declared inadmissible by the Committee. Incomplete applications will not be processed and the persons concerned will be informed of this and be given the opportunity to remedy this within two weeks.
3. The board will be invited for an interview if the Committee has further questions related to the application.
4. The Committee will make a decision within eight working weeks after receipt of the complete application, i.e. either:
  - acknowledge the committee activity and designate the category and establish the level and duration of the financial support with regard to each individual board member or;
  - reject the application, or;
  - declare inadmissibility because the application is incomplete, the application has been insufficiently supplemented within the period set or because the application was not submitted within the period set.

5. The Committee will provide reasons for its decision and may omit these reasons if the application is granted in full. If the application is rejected or deviates from the requested financial support, the possibility and deadline for filing an objection will be stated.
6. For the Committee to grant financial support, the student must be actively pursuing their study.

#### **3.4.7 Amount and duration of the financial support**

The monthly amount has been set at €190. The duration of the financial support depends on the category assigned to the student organisation (see 3.3.4). Financial support will only be paid to Saxion students.

Maximum duration of financial support per category:

- A.** six months per Saxion board member, with a maximum of 6 Saxion board members;
- B.** nine months per Saxion board member, with a maximum of 6 board members;
- C.** twelve months per Saxion board member, with a maximum of 6 board members.

#### **3.4.8 Payment of financial support**

The provision for board participation is paid out once a year in the name of the student:

- a. for the board members who end their term around September, the moment of payment is in June;
- b. for the board members who end their term around January, the moment of payment is in December.  
The amount and duration of the support has been set and announced previously for these board members (see Article 3.3.6). Before the Committee proceeds to make payment, the student and their fellow board members are requested to sign a statement concerning their participation in the board and their physical presence. The Committee has the right to make changes to individual payments, stating reasons. The student will be informed personally and notified of the possibility of and deadline for filing an objection.
- c. any overpayment or undue payment must be repaid by the student to the FSSS committee.

### **3.5 Financial support for participation in student body teams and committees**

Students are actively involved in various student teams and committees at Saxion. See Annex 1 for a list of all the student teams and committees that are recognised and supported by Saxion.

Students who, during their enrolment in a Saxion bachelor degree programme, are an active member of a student team or committee recognised by Saxion for at least six months and who also meet all the requirements set, may be eligible for financial support.

Saxion assumes that students who are allocated financial support for participation in teams or committees have incurred the delay in completing their study on account of these duties. Students are obliged to inform Saxion of any credits obtained for their student participation activities. These credits will be taken into account when the amount is being determined.

#### **3.5.1 Terms and conditions for the student**

A student is eligible for the provision of financial support for student participation in teams and committees if:

- a. he or she is enrolled in a degree programme at Saxion (first enrolment);
- b. he or she is required to pay and has paid Saxion the statutory tuition fee for this degree programme;
- c. the student is or was entitled to a performance-related grant for this degree programme, as referred to in chapter 3 of the WSF 2000;
- d. the student has not received any financial support from Saxion in connection with a study completion delay incurred as a result of the activities concerned (3.1);
- e. he or she did not receive any other payment for the activities;
- f. he or she has not previously received financial support for their student participation activities under the provisions of this chapter;
- g. during the period of at least 6 (six) months for which they are applying for financial support, the student was actively involved in the student team or committee and physically attended the associated activities;

#### **3.5.2 Terms for student teams or committees**

The student team or committee of which the student is a member must satisfy the following criteria:

1. To be eligible for financial support, the student team or committee must be recognised as such by Saxion and listed in **Annex 1**.
2. The student team or committee was established for the benefit of the student society in the regions where Saxion is based.
3. The student team or committee can prove that the actual activities being carried out are of benefit to a substantial number of students enrolled at Saxion.
4. The objective of the actual activities carried out by the student team or committee is not in any way related to maintaining or promoting the discrimination of people on grounds of their religion, life philosophy, political views, race, sexual orientation, or any other grounds;
5. The actual activities carried out by the student team or committee are not predominantly commercial in nature.

#### **3.5.3 Procedure**

1. Students wishing to be eligible for financial support must email their application form, during the term of their membership in the student team or committee or no later than one month following the termination of their membership, to the Committee at ([foss@saxion.nl](mailto:foss@saxion.nl)).
2. The name of the student team or committee, the date, and the student's name and address must be stated in the application.
3. Furthermore, the following documents must be included as attachments to the application:
  - an overview of the activities;

- proof of participation by means of a statement from the degree programme, team or committee members;
- a DUO registration certificate;
- proof of initial registration at Saxion and proof of tuition payment.

#### **3.5.4 Handling by the committee**

1. The application will be reviewed by the Committee during the first meeting to be held following receipt of the application form.
2. The Committee will consider all applications submitted in time. If the application is not submitted in time, the Committee will declare the application inadmissible. If the application form is incomplete, the student will be informed of this and given the opportunity to complete the form within two weeks.
3. If the Committee finds it necessary as a result of the application, it will invite the student to attend a meeting.
4. The Committee will make a decision no later than six weeks after receiving the application. The Committee may postpone the decision by a maximum period of four weeks. The student will be notified in writing of the postponement.
5. In the event the Committee decides to grant financial support, the decision will at any rate state:
  - a. the starting date of the financial support;
  - b. the duration for which the financial support is granted;
  - c. the level of the financial support.The Committee will provide reasons for its decision and may omit these reasons if the application is granted in full.
6. The Committee will inform the student of its decision in writing as soon as possible.
7. For the Committee to grant financial support, the student must be actively pursuing their study.
8. If the application is rejected or deviates from the requested financial support, the possibility and deadline for filing an objection will be stated.

#### **3.5.5 Commencement, duration and amount of the financial support**

1. The financial support is a gift.
2. The monthly amount has been set at €190.
3. The duration of the financial support depends on how long the student participates in the student team or committee, whether they perform this work on a full-time or part-time basis, and the number of credits they have received for these activities (5 ECTS equals one month of deduction from the financial support). Financial support is granted for a maximum period of 12 months.

#### **3.5.6 Payment of financial support**

1. The amount will be paid as a lump sum following termination of the student's participation in the student team or committee.
2. Any overpayment or undue payment must be repaid by the student to the FSSS committee.

## Provision for international students.

Saxion offers international students the opportunity to claim financial support. The financial support can be divided into the following categories:

- financial support on the basis of special circumstances (see Article 4.1)
- financial support in the context of a Saxion International Scholarship (see Article 5).

### 4.1 Financial support based on special circumstances

Any student who does not meet the nationality requirement (Section 7.51 paragraph 3 in conjunction with Section 7.45 WHW) and as a result of special circumstances sustains or is expected to sustain a study delay (see Section 3.1), is eligible for financial support if:

- a. he or she is enrolled in a degree programme at Saxion;
- b. the student can demonstrate that they were enrolled at Saxion at the time the special circumstances occurred, they had paid the tuition fees due to Saxion and that they had not yet obtained their degree.
- c. the student lives in the Netherlands, Belgium, Luxembourg or one of the following states of the Federal Republic of Germany: North Rhine-Westphalia, Lower Saxony or Bremen

### 4.2 The application procedure

1. The student is obliged to submit their application to the FSSS Committee within one year of the commencement of the delay, using a digital form.
2. The application should be submitted within one year of the commencement of the delay. If the delay is due to one of the circumstances mentioned under Article 3.1.3 sub a, b or c (pregnancy and childbirth), any application received after this deadline will be declared inadmissible and the request will be rejected. If the student appeals for delay caused by circumstances listed in Article 3.1.3 sub c (illness) or sub d to h inclusive, the application must be submitted within a year of the delay arising. This deadline may be waived if the student can prove that the circumstances are ongoing and that they have reported this to the student counsellor, contact person for studying with a functional impediment or study coach within a year of the circumstances arising. The application form can be found on [mijnsaxion.nl](http://mijnsaxion.nl). Any application received after this deadline may be declared inadmissible by the Committee. If a student does not meet the deadline due to special circumstances, the Committee may decide to take this into account and consider their application. It is the responsibility of the student to provide evidence of these circumstances.
3. In the event of a study delay of less than one month, the student will not be eligible for support.
4. The application will be signed by the student and will at any rate state the following:
  - the date;
  - the name, address and student number;
  - the reasons for the request;
  - the advice of the student counsellor;
  - the documents referred to in paragraph 6 of this Article.
5. At the student's request, the student counsellor will provide the student with information on the application and will supply an advice regarding the application.
6. The student will attach the following to the application:
  - a. a copy of the proof of enrolment at Saxion;
  - b. evidence to prove the special circumstances;
  - c. an overview of the number of credits obtained per academic year;
  - d. a study plan approved by the degree programme
  - e. if applicable, proof that the student no longer lives with their parents and pays market-rate rent for their living space;

7. The Committee may request the student to provide any further information required by the Committee.
8. If the application is incomplete, the Committee will give the student the opportunity to remedy this within a period of two weeks. If the student fails to do so within this period, the Committee may decide to declare the student's request inadmissible.
9. A student may be represented by an authorised representative. The Committee may request the authorised representative to submit a written power of attorney.

#### **4.3 Handling by the committee**

1. The Committee will confirm receipt of an application to the student in writing. The application will be dealt with during a Committee meeting.
2. The Committee may decide to hear persons whose opinion, in the Committee's view, can be important for the decision. Staff members of Saxion are obliged to obey the Committee's call to be heard.
3. The Committee will not make a decision to reject an application outright without giving the student the opportunity to be heard. During the hearing, the student may be assisted by a lawyer, adviser or authorised representative. The Committee may refuse the assistance provider access to the hearing if there are serious objections against the assistance provider and this person is not a lawyer.

#### **4.4 Decision**

1. The Committee will make a decision no later than six weeks after receiving the application. The Committee may postpone the decision by a maximum period of four weeks. The student will be notified in writing of the postponement.
2. In the event the Committee decides to grant financial support, the decision will at any rate state:
  - a. the starting date of the financial support;
  - b. the duration for which the financial support is granted;
  - c. the amount of the financial support.
3. The Committee will provide reasons for its decision and may omit these reasons if the application is granted in full.
4. The Committee will inform the student of its decision in writing as soon as possible.
5. For the Committee to grant financial support, the student must be actively pursuing their study. If the student is no longer enrolled or has obtained their final degree certificate, the student is no longer entitled to the financial support and is obliged to repay Saxion any sums wrongly paid.
6. If the application is rejected or deviates from the requested financial support, the possibility and deadline for filing an objection will be stated.

#### **4.5 Commencement, duration and amount of the financial support**

- a. The financial support is a gift.
- b. In determining the duration of the financial support, the Committee will at any rate take into account:
  - a. the duration of the special circumstances;
  - b. the sustained study completion delay, in view of the study programme;
  - c. the period during which the study completion delay can reasonably be remedied, with respect to the study programme schedule.
- c. The level of financial support is set at €110 per month. If the student can prove that he or she no longer lives with their parents and pays a market-rate rent for their living space, the financial support will be set at € 308 per month.
- d. The financial support will commence as of the month in which the application was discussed at the committee meeting. The commencement date cannot be earlier than the month in which the application was first discussed by the Committee.
- e. The financial support stops when the student is no longer enrolled at Saxion.



#### **4.6 Payment of financial support**

1. The financial support is paid out in equal monthly instalments. Instalments are paid out at the end of the month for which they are due.
2. At the student's request, the Committee may decide to make payments with a different frequency and on different dates. The date of payment cannot be before the day on which the decision has been taken or should have been taken.

## 5 Grants for international mobility

To promote internationalisation of education and international mobility, Saxion makes a number of scholarships available to students. In this way, Saxion encourages current bachelor students to study abroad for a period and also welcomes talented students from abroad in a number of degree programmes. We attract international talent with the aim of being able to continue to provide the region with talented employees and offer an international learning and working environment within Saxion. In this way, Saxion contributes to the world citizenship of all its students and prepares them to work in an international labour market.

Students who meet the conditions (as described in this chapter) can apply for a scholarship. The number of scholarships available is limited. The amounts should be seen as an allowance towards the study costs to be incurred. There are:

- grants relating to outgoing student mobility study credits (see Art. 5.2);
- Grants for incoming students (see Art. 5.3)

### 5.1 Saxion Scholarship Selection Committee

- The determination, selection and implementation of the Saxion International Scholarships programme as described in this chapter are the responsibility of the Saxion Scholarship Selection Committee and not of the FSSS Committee. The provisions described in this chapter are therefore an exception within the Student Support Fund.
- The Saxion Scholarships Selection Committee consists of the Policy Team International Office. The director of OSS is the chairperson. The secretary is employed by the International Office, but has no voting powers.
- The International Office (IO) is responsible for administration and nominates a list of candidates. The Saxion Scholarship Selection Committee is tasked with discussing the nomination of selected candidates for scholarships. It also sets policies and deals with issues related to scholarships.

### 5.2 Grants relating to outgoing student mobility study credits;

Scholarships for outbound student mobility study credits are intended to provide financial support to Saxion students, thereby encouraging them to undertake part of their studies abroad in the framework of their degree programme. Both Dutch and international students enrolled in a bachelor's degree programme at Saxion may be eligible for a scholarship.

Saxion grants the following scholarships for outgoing mobility:

- Saxion Partner Mobility Scholarship (SPM)
- NL Scholarship (NLS) – outgoing

#### 5.2.1 Saxion Partner Mobility Scholarship (SPM)

The SPM is intended for short-term mobility (minimum 21 and maximum 89 days) to a country outside the EEA. The grant amount is €750 per student. Per calendar year, Saxion makes an amount available for the SPM to be divided over two semesters. Each academy is then allocated a number of scholarships based on the total number of scholarships applied for.

#### **5.2.1.1 Terms and conditions of SPM**

The SPM grant may be awarded to the student if:

- a. the student is enrolled in a bachelor's degree programme at Saxion for which the student has not yet obtained their degree;
- b. the student has not previously received an SPM or Holland Scholarship outgoing or NLS scholarship outgoing;
- c. the student will remain in a country outside of the European Economic Area (EEA) for a minimum period of three weeks (21 days) and no longer than three months (89 days) in the framework of studying, an internship or conducting research abroad.
- d. the destination and nature of the mobility are in line with the strategic internationalisation policy, international crisis policy and the Saxion partnership policy;
- e. the student has not incurred any unjustified delay during the course of their studies at Saxion;
- f. the student has obtained an average grade of at least 6.0 for the total obtained ECTS for the degree programme concerned. IO checks the grade point average in Bison. The grade point average of at least 6.0 must be registered in Bison for semester 1 on 1 June (23.59 CET) and for semester 2 on 15 January (23.59 CET). Figures entered after this period will not be included;
- g. at least two-thirds of the period for which the financial support is requested falls in the relevant semester (1 or 2);
- h. the student has a different nationality than the country of destination and has not previously lived in the country concerned.
- i. when the student accepts the grant awarded they agree to Saxion contacting them about participation in Saxion themes. Participation is always voluntary.

#### **5.2.1.2 SPM procedure**

The SPM can be applied for at two points during the year.

- for mobility in semester 1: between 15 April and 1 June (23.59 CET);
- for mobility in semester 2: between 1 November and no later than 15 June (23.59 CET);

Students are to submit their application form at [www.mijnsaxion.nl/spm](http://www.mijnsaxion.nl/spm). This is where students can also find additional information relating to the SPM.

#### **5.2.1.3 Handling of the SPM and decision**

- a. IO verifies that the applicant and the application meet the conditions described in 5.2.1.1.
- b. Each school will be allocated a number of scholarships based on the total number of scholarships applied for and the number of applications per school. Depending on the number of requests, each school reserves part of their budget for distributing and awarding these grants.
- c. If more applications are received than available scholarships, scholarships will be awarded per school by drawing lots among applicants who meet the requirements. The draw will be conducted by two members of the IO. A staff member from outside IO is present to monitor the process.
- d. IO discusses the provisional nomination for the SPM with and for each school and presents the final nomination to the Saxion Scholarship Selection Committee who will compile the final list.
- e. Students will be informed by email of the outcome of the application. For an application made before 1 June, students will be notified in July. For an application made before 15 January, students will be notified in February.
- f. Incomplete applications will not be processed.

#### **5.2.1.4 Level and payment of SPM**

- a. The amount of the SPM is €750 per student. The scholarship consists of a one-off sum and covers study costs incurred abroad.
- b. The SPM is a gift and is paid out to the student by way of a lump sum.
- c. The SPM is a one-off financial support to the student.

#### **5.2.2 NL Scholarship (NLS) – outgoing**

The NLS (formerly Holland Scholarship) outgoing is for student mobility study credits of at least 90 days to a country outside the EEA. The scholarship consists of a one-off amount of €2500. The scholarship is jointly funded by the Ministry of OCW and Saxion: an NLS budget is allocated to Saxion per academic year by the Ministry of OCW. Each school is allocated a number of scholarships based on the total number of scholarships applied for.

##### **5.2.2.1 Conditions of NLS outgoing**

The NLS financial support may be awarded to the student if:

- a. the student is enrolled at Saxion in an accredited full-time programme for which the student has not yet obtained their degree;
- b. the student has not previously received an SPM or Holland Scholarship outgoing or NLS scholarship outgoing. Each student is eligible for a Holland Scholarship or NLS outgoing scholarship only once in their lifetime;
- c. the student leaves for a period of at least 90 days to a country outside the European Economic Area (EEA) in the framework of studying, an internship or conducting research abroad. Students travelling to Curaçao, Aruba or St Maarten are therefore eligible for a scholarship. Due to their status as special municipalities, it is not possible to award a scholarship for mobility to Bonaire, St Eustatius or Saba.
- d. the destination and nature of the mobility are in line with the strategic internationalisation policy, international crisis policy and the Saxion partnership policy;
- e. the student has not incurred any unjustified delay during the course of their studies at Saxion;
- f. the student has obtained an average grade of at least 6.0 for the total obtained ECTS for the degree programme concerned. The IO checks the grade point average in Bison. The grade point average of at least 6.0 must be registered in Bison for semester 1 on 1 June (23.59 CET) and for semester 2 on 15 January (23.59 CET). Figures entered after this period will not be included;
- g. at least two-thirds of the period for which the financial support is requested falls in the relevant semester (1 or 2);
- h. the student has a different nationality than the country of destination and has not previously lived in the country concerned.
- i. when the student accepts the grant awarded they agree to Saxion contacting them about participation in Saxion themes. Participation is always voluntary.

##### **5.2.2.2 Procedure for NLS outgoing**

The NLS can be applied for twice a year:

- for mobility in semester 1: between 15 April and 1 June (23.59 CET);
- for mobility in semester 2: between 1 November and no later than 15 June (23.59 CET);

Students are to submit their application form at [www.mijnsaxion.nl/nls](http://www.mijnsaxion.nl/nls) Students can also find additional information and conditions relating to the NLS here.

##### **5.2.2.3 Handling of the NLS and decision**

- a. IO verifies that the applicant and the application meet the conditions described in 5.2.2.1.

- b. Each school will be allocated a number of scholarships based on the total number of scholarships applied for and the number of applications per school. Depending on the number of requests, each school reserves part of their budget for distributing and awarding these grants.
- c. If more applications are received than available scholarships, scholarships will be awarded per school by drawing lots among applicants who meet the requirements. The draw will be conducted by two members of the IO. A staff member from outside IO is present to monitor the process.
- d. IO discusses the provisional nomination for the NLS with the school and presents the final nomination to the Saxion Scholarship Selection Committee who will compile the final list.
- e. Students will be informed by email of the outcome of the application. For an application made before 1 June, students will be notified in July. For an application made before 15 January, students will be notified in February.
- f. Incomplete applications will not be processed.

#### **5.2.2.4 Amount and payment of the NLS outgoing**

- a. The amount of the NLS outgoing is €2500 per student. The scholarship consists of a one-off sum and covers study costs.
- b. The NLS is a gift and is paid out to the student by way of a lump sum.
- c. The NLS is a one-off financial support to the student.

#### **5.3 Grants for incoming students**

Grants for incoming students are intended for international students from outside the EEA who are enrolled in a bachelor's degree programme, short degree, associate's degree programme or a number of funded master's programmes at Saxion, and who pay institutional tuition fees for these programmes.

Saxion provides the following scholarships for incoming students:

- NL Scholarship (NLS) – incoming
- Saxion Talent Scholarship (STS)
- Saxion Excellence Scholarship (SES)
- Saxion Partner Scholarship (SPS)
- Ukraine Support Scholarship (USS)

#### **5.3.1 NL Scholarship (NLS) incoming**

The NL Scholarship (formerly Holland Scholarship) is a national scholarship programme that offers international students the opportunity to get to know the Netherlands as a country with quality higher education and invites talented students to study in the Netherlands. The scholarship is intended for talented international students from outside the EEA who are enrolling for the first time as students in an undergraduate or funded master's programme at Saxion. The scholarship is jointly funded by the Ministry of Education, Culture and Science and Saxion. Each academic year, Ministry of Education, Culture and Science determines the number of scholarships available. A limited number of scholarships are available.

##### **5.3.1.1 Conditions of NLS incoming**

The NLS incoming may be awarded to the student if:

- a. the student has paid institutional tuition fees.

- b. the student is a citizen of a country outside the EEA. Students coming from Switzerland or Suriname are an exception and are not eligible for this scholarship as students from those countries pay statutory tuition fees. Students from non-EEA countries who are eligible to pay statutory tuition fees due to other schemes are also not eligible for this scholarship;
- c. the student does not receive any other grants from Saxion;
- d. the student is enrolled at Saxion as a student in a government-funded bachelor or in one of the government-funded master's degree programmes for the first time; Applied Nanotechnology, Innovative Textile Development, Robotics System Engineering, ICT Software Engineering;
- e. the student is a 'first intake' student. This means that the student is studying at a Dutch institution for the first time and has received prior education abroad;
- f. the student enrolling in an English-language programme has an IELTS certificate with an average grade of at least 7.0;
- g. the student is in possession of a diploma with an average final grade of at least 80% (or equivalent according to the credit system) or has a transcript of records for the penultimate year in the case of the student being in the final year of study;
- h. the student who enters into a short degree programme must have an average grade over the preceding period at the educational institution in the country of origin of 80% (or comparable in accordance with the applicable credit system).
- i. the student meets their financial obligations;
- j. when the student accepts the grant awarded they agree to Saxion contacting them about participation in Saxion themes. Participation is always voluntary.

#### **5.3.1.2 Handling of the NLS and decision incoming**

- a. The NLS may be applied for once a year, i.e. by students who enrol as new students in September. Students submit their application form via [www.saxion.edu/scholarships](http://www.saxion.edu/scholarships). Students can also find additional information relating to the NLS here.
- b. The deadline for application is 1 May (applications may be made until 30 April 23.59 CET). By 1 May, students should have been informed whether or not they have been admitted to the degree programme.
- c. IO checks the application content and places the student on the list in order of the average score (grade list from preliminary education) and IELTS result.
- d. The suitable candidates are presented for nomination to the Saxion Scholarship Selection Committee, who determines the definitive list of scholarship awards.
- e. The remaining candidates who are not selected for an NLS will be included in the ranking list for an STS (5.3.2). The student is not required to submit a separate application for this.

#### **5.3.1.3 Amount and method of payment and duration of NLS incoming**

- a. The amount of the NLS incoming is €5000.
- b. The NLS is a gift and is paid out to the student by way of a lump sum;
- c. Every student is eligible for an NLS incoming or the Holland Scholarship incoming only once in their lifetime.

#### **5.3.2 Saxion Talent Scholarship (STS)**

The Saxion Talent Scholarship is a scholarship intended for talented international students from outside the EEA, who register for the first time as a student for a bachelor's degree programme at Saxion. The aim of the scholarship is to attract talented students to study at Saxion. The STS is a one-off amount that is set annually. A limited number of scholarships are available per academic year.

##### **5.3.2.1 Terms and conditions of STS**

The STS may be awarded to the student if:

- a. the student has paid institutional tuition fees.
- b. the student is a citizen of a country outside the EEA;
- c. the student does not receive any other grants from Saxion;
- d. the student is enrolled at Saxion as a student in a government-funded bachelor's degree programme for the first time;
- e. any student enrolling for a degree programme in the English language must have an IELTS 6,0 certificate or an equivalent diploma that is accepted on admission (with a grade that is comparable to an IELTS 6.0, in accordance with the applicable credit system);
- f. the student is in possession of a diploma with an average final grade of at least 70% (or equivalent according to the credit system) or has a transcript of records for the penultimate year in the case of the student being in the final year of study;
- g. the student who enters into a short degree programme must have an average grade over the preceding period at the educational institution in the country of origin of 70% (or comparable in accordance with the applicable credit system).
- h. the student meets their financial obligations to Saxion;
- i. when the student accepts the grant awarded they agree to Saxion contacting them about participation in Saxion themes. Participation is always voluntary.

#### **5.3.2.2 Handling of the STS and decision**

- a. The STS may be applied for once a year, i.e. by students who enrol as new students in September. Students submit their application form via [www.saxion.edu/scholarships](http://www.saxion.edu/scholarships). Students can also find additional information relating to the STS here.
- b. The deadline for application is 1 May (applications may be made until 30 April 23.59 CET). It should be known on 1 May whether students are admissible or not.
- c. IO checks the application content and places the student on the list in order of average score (grade list from preliminary education) and IELTS result.
- d. The suitable candidates are presented for nomination to the Saxion Scholarship Selection Committee, who determines the definitive list of scholarship awards.

#### **5.3.2.3 Level and method of payment and duration of STS**

- a. The amount of the STS financial support will be determined on an annual basis and announced on [www.saxion.edu/scholarships](http://www.saxion.edu/scholarships).
- b. The STS is paid out as a discount (waiver) on the institutional tuition fees.
- c. The STS is a one-off financial support to the student.

#### **5.3.3 Saxion Excellence Scholarship (SES)**

The SES is a scholarship intended for excellent international students with a non-EEA nationality, who want to continue the same degree programme at Saxion after the first year of enrolment at Saxion. Students pursuing the 2nd, 3rd or 4th year of their bachelor's degree programme and meeting the SES requirements are eligible for this scholarship. The aim of this scholarship is to encourage talented students to successfully complete their degree within the nominal study duration. The amount of the SES will be determined on an annual basis. A limited number of scholarships are available per academic year.

##### **5.3.3.1 Terms and conditions of SES**

The SES can be awarded to international students who meet the following conditions:

- a. the student has paid institutional tuition fees;
- b. the student is a citizen of a country outside the EEA;
- c. the student does not receive any other scholarships;

- d. the student has enrolled for the second, third or fourth academic year of the same funded bachelor's degree programme at Saxion;
- e. the student is not enrolled in a one-year Short Degree Programme;
- f. the student demonstrates that at least 55 credits were obtained in the previous academic year (by 31 August). When the study programme deviates from the regular 60 EC per year, the student must demonstrate that at least 91.67% of the credits to be obtained have been achieved. Resits relating to the previous year, offered outside the application period do not count towards the total number of EC;
- g. the student can demonstrate that they obtained an average grade of at least 7.0 for the previous year based on the total ECTS obtained in the current academic year;
- h. in case of change of degree programme, a student is eligible for an SES only after completing a full year of the same degree programme;
- i. a break in the degree programme may last for a maximum of 1 year: after that, the possibility of applying for the SES ceases;
- j. the student agrees that once they have been awarded and have accepted a scholarship, Saxion may contact them about participating in Saxion key themes, for example the Saxion Green Office regarding sustainability. Participation is always voluntary.

#### **5.3.3.2 Handling of the SES and decision**

- a. Students should submit their application form at [www.mijnsaxion.nl/ses](http://www.mijnsaxion.nl/ses). Information about the SES can also be found at [mijnsaxion.nl/ses](http://mijnsaxion.nl/ses).
- b. The application should be submitted between 1 June and 30 September (23.59 CET). IO checks the application and orders the student based on average grade and number of earned credits (EC).
- c. The suitable candidates are presented for nomination to the Saxion Scholarship Selection Committee, who determines the definitive list of scholarship awards.
- d. The selected students will be informed by October at the latest.
- e. If the student has not obtained the required credits due to personal circumstances and/or for educational reasons, the student may still apply (with a maximum of 10 EC shortfall) within the application period. Students who have not been able to complete a full internship or Smart Solutions Semester due to personal circumstances and/or educational reasons, and thus do not meet the requirements, may also apply.
- f. Any student who has not obtained the required number of credits but still submits an application must justify their application by means of an attached letter explaining personal circumstances/educational reasons, supported by evidence: in the case of personal circumstances, the student must attach a statement from the student counsellor. In the case of educational reasons, a statement must be included that has been signed by the chair of the Examination Board.
- g. Incomplete applications will not be processed. The Saxion Scholarship Selection Committee will make a decision within six weeks after receipt of the request. Awarding of the SES in this case can only take place if there are sufficient scholarships available.

#### **5.3.3.3 Amount and method of payment and duration of SES**

- a. The SES is intended as compensation for the institutional tuition fees payable for the degree programme in question. The amount of the SES is determined annually by the IO and published on [www.saxion.edu](http://www.saxion.edu).
- b. The SES is paid out as a discount on the institutional tuition fees. Pending award, the student must pay the institutional tuition fees according to the payment procedure (in total or in instalments). Without payment, the SES will not be granted. In case of award, the amount of the SES will be refunded or offset against outstanding instalment payments.
- c. The SES can be paid out to a student a maximum of 3 times.



### **5.3.4 Saxion Partner Scholarship (SPS)**

The Saxion Partner Scholarship is a scholarship for international students coming from a selected partner university and who are enrolled as a student for the first time at Saxion for a short degree programme.

#### **5.3.4.1 Terms and conditions of SPS**

The SPS is awarded to international students meeting the following conditions:

- a. the student has paid institutional tuition fees;
- b. the student does not receive any other scholarships;
- c. the student is enrolled at Saxion in a government-funded short degree programme for the first time.
- d. the student comes from a selected Saxion partner university;
- e. the student agrees that, once they have been awarded and have accepted a scholarship, Saxion may contact them about participating in Saxion key themes. Participation is always voluntary.

#### **5.3.4.2 Handling of the SPS and decision**

- a. Upon registration, IO checks that the student is from a selected partner university and checks that the student has not been awarded any other scholarship.
- b. The SPS is granted automatically ; the student does not need to make a separate application for the SPS.

#### **5.3.4.3 Amount and method of payment and duration of SPS**

- a. The level of the SPS is set at 20% of the institutional tuition fee. For 2024-2025, a €410 tuition fee discount applies for partner institutions. In this year, the SPS will be calculated based on tuition fees after deducting the discount.
- b. The SPS is paid out as a discount on the institutional tuition fees.
- c. The SPS is a one-off financial support to the student.

### **5.3.5 Ukraine Support Scholarship (USS)**

The USS is a reduction in institutional tuition fees equal to the statutory tuition fee for students of Ukrainian nationality due to the war situation in Ukraine. The goal of the USS is to support students from Ukraine to successfully complete their studies at Saxion.

#### **5.3.5.1 Terms and conditions of the USS**

The USS is awarded to a Ukrainian student meeting the following conditions:

- a. The student is of Ukrainian nationality;
- b. The student was enrolled at Saxion as a student during the 2022-2023 academic year and is re-enrolling in a bachelor's, associate's or master's degree programme;
- c. The student meets the other enrolment requirements;
- d. The student has not received any other Saxion scholarship.

#### **5.3.5.2 Handling of the USS and decision**

- a. Saxion checks whether a re-registrant with Ukrainian nationality meets the conditions.
- b. The USS is granted automatically: the student does not need to make a separate application for the SPS.

#### **5.3.5.4 Amount and method of payment and duration of the USS**

- a. The USS amounts to €6070. Following enrolment, the student tuition fees due are at the same level as the statutory tuition fees.
- b. The USS is paid out as a discount on the institutional tuition fees.
- c. Ukrainian students who have received a reduction in the amount of the statutory tuition fee in recent years will retain this reduction for their nominal duration of study. These are the students who studied at Saxion during the 2022-2023 academic year and were enrolled in a Saxion bachelor's, associate's or

master's degree programme. As of the 2023-2024 academic year, this arrangement has lapsed for students of Ukrainian nationality newly entering Saxion.

- d. The student is not eligible for other Saxion scholarships once the USS has been awarded.

#### **5.4. International student board participation fund**

This financial support is based on Section 7:51d of the Higher Education and Research Act (WHW). This gives the board of the institution the freedom to make financial provisions for students who do not meet the nationality requirement.

##### **5.4.1 Terms and conditions**

Any international student who is a member of the board of a student society or association for 12 months during their enrolment in a degree programme at Saxion (in accordance with the provisions of this chapter) and also meets all other requirements, may be eligible for financial support.

In the framework of this financial support, an **international student** is understood to be a student who is not or has not been entitled to a performance-related grant pursuant to Chapter 3 of the WSF 2000 for the study programme, does not meet the nationality requirement specified in Article 2.2 of the WSF, does not have Surinamese nationality and cannot provide a DUO registration certificate.

A person who is granted financial support for administrative participation will be assumed to have sustained a study completion delay on account of their administrative activities.

##### **5.4.2 Conditions for international students**

A student is eligible for financial support for international administrative participation if the student:

- a. is enrolled at Saxion (first enrolment) in a degree programme during the full 12-month term of office;
- b. to whom no degree has yet been granted;
- c. meets the requirements of the definition of international student as described in these regulations;
- d. he or she is required to pay and has paid Saxion the statutory or institutional tuition fee for this degree programme;
- e. he or she has not received any other financial support from Saxion for the administrative activities concerned;
- f. he or she did not receive any other payment for the administrative activities;
- g. during the term of office (12 months), the student physically attends the administrative activities for which they requested financial support. If the student has not physically attended for the entirety of the term of office or has been a board member for fewer than 12 months, he is ineligible for financial support and the Committee will reject the application. If there are special circumstances that have prevented the student from meeting this requirement, they may lodge an appeal with the Committee to receive financial support. It is the responsibility of the student to provide evidence of these circumstances. In case the student has not been physically present, because of a compulsory internship abroad, for a maximum of six months of the term of office, the student must indicate this in their application. When setting the amount of the financial support, the Saxion Scholarships Selection Committee (hereinafter: "the Committee") will take into account the number of months that the student has been a board member and physically attended its activities.

##### **5.4.3 Terms and conditions for associations**

The student society or association must meet the following conditions:

1. the student society or association meets all legal and statutory requirements;
2. according to its Articles of association, the student society or association focuses on the student community in the regions where Saxion is located;
3. the student society or association makes a plausible case that the actual activities are for the benefit of a substantial number of students enrolled at Saxion;

4. the association has at least 50 Saxion student members who pay an annual contribution and are enrolled on the degree programme listed in the statutes of the association;
5. the student members of the association must at least pay an annual contribution fee of € 7.50;
6. the statutory purpose or actual activities of the association do not maintain or promote discrimination of people on the basis of their religion, belief, political opinion, race, sex or any other grounds;
7. the statutory purpose or the actual activities of the association are not predominantly commercial in nature;

#### **5.4.4 Categories of student associations and societies and conditions**

Student bodies and associations are divided into three categories:

- A.** student associations and societies composed of at least 50 but fewer than 99 members who are enrolled as students at Saxion. Exceptions are made for bodies and associations with fewer than the required minimum number of members if they have been in existence for less than a year.
- B.** student associations and societies composed of at least 100 but fewer than 249 members who are enrolled as students at Saxion;
- C.** student associations and societies composed of 250 or more members who are enrolled as students at Saxion.

#### **5.4.5 Procedure**

1. Students wishing to be considered for financial support as a board member shall submit an individual request no later than **1 February** of the relevant academic year using the form on MySaxion. For questions, students can contact [internationaloffice@saxion.nl](mailto:internationaloffice@saxion.nl) with reference to: 'International student board participation fund'.
2. The application will indicate the date of the application, the name of the student, the account number where the financial support can be paid out and the name and postal address of the student organisation.
3. Furthermore, the following documents must be included as attachments to the application:
  - the most recent numbered member list that shows which student members of the association in question attend Saxion. This list must specify their name and student number (in an Excel file);
  - a copy of the statutes of the association;
  - an excerpt from the Dutch Chamber of Commerce (issued within the last six months);
  - an activity plan;
  - the budget for the current academic year;
  - the financial justification for the previous academic year and a statement from the treasury committee;
  - proof of payment of tuition fees.
4. The application must describe the number of months the student wishes to receive as compensation. This must be based on the specified categories of association indicated in these regulations.
5. By signing the application, the student declares that they have actually held the board membership for the entire period indicated.

#### **5.4.6 Handling by the committee**

1. The applications for this financial support are handled by the chair and the secretary of the committee.
2. Incomplete applications will not be processed and the persons concerned will be informed of this and be given the opportunity to remedy this within two weeks.
3. The board will be invited for an interview if the Committee has further questions related to the application.
4. The Committee will make a decision within eight working weeks after receipt of the complete application, i.e. either:
  - acknowledge the committee activity and designate the category and establish the level and duration of the financial support with regard to each individual board member or;
  - reject the application, or;
  - declare inadmissibility because the application is incomplete, the application has been insufficiently supplemented within the period set or because the application was not submitted within the period set.

5. The Committee will provide reasons for its decision and may omit these reasons if the application is granted in full. If the application is rejected or deviates from the requested financial support, the possibility and deadline for filing an objection will be stated.
6. For the Committee to grant financial support, the student must be actively pursuing their study.

#### **5.4.7 Amount and duration of the financial support**

The monthly amount is equal to the amount for the financial support for administrative participation (see Article 3.4.7 Introduction). The duration of the financial support depends on the category assigned to the student organisation (see 5.4.4). Financial support will only be paid to Saxion students.

Maximum duration of financial support per category:

- A.** six months per Saxion board member, with a maximum of 6 Saxion board members;
- B.** nine months per Saxion board member, with a maximum of 6 board members;
- C.** twelve months per Saxion board member, with a maximum of 6 board members.

#### **5.4.8 Payment of financial support**

The provision for board participation is paid out once a year in the name of the student:

- a. for the board members who end their term around September, the moment of payment is in June;
- b. for the board members who end their term around January, the moment of payment is in December. The amount and duration of the financial support has been set and announced previously for these board members (see Article 5.4.6). Before the Committee proceeds to make payment, the student and their fellow board members are requested to sign a statement concerning their participation in the board and their physical presence. The Committee has the right to make changes to individual payments, stating reasons. The student will be informed personally and notified of the possibility of and deadline for filing an objection.
- c. Any overpayment or undue payment must be repaid by the student to the committee.

## **6 Emergency provision**

### **6.1 Terms and conditions**

In the event of a situation involving a temporary and acute financial emergency through no fault of their own, the student may apply for emergency financial support if the financial emergency seriously hinders his study progress. The Emergency provision does not cover the costs of debt collection. In order to be eligible for an Emergency provision, the student must file an application with the Committee as soon as possible after the financial emergency situation occurs, but at any rate within two months. The student is not eligible for an Emergency provision if he has other debts on top of any payable tuition fees.

### **6.2 Loan and duration**

The financial support has the form of a loan. In the event of the loan being granted, a repayment schedule and an authorisation agreement will be drawn up. The repayment schedule will be as short as possible and will be such that the full loan will be repaid at any rate before the end of the current academic year. The extent of this financial support will be determined for each application individually. In special circumstances the Committee may decide to convert the loan either fully or partially into a gift.

### **6.3 Procedure**

1. A student wishing to qualify for an Emergency Provision has to submit a request to the Committee using the relevant form. This form can be found on [mijnsaxion.nl](http://mijnsaxion.nl) and can be obtained from the student counsellor.
2. The application will be signed by the student and will at any rate state the following:

- the date;
  - the name, address and student number;
  - the reasons for the request;
  - the advice of the student counsellor;
  - The documents referred to in paragraph 4 of this Article.
3. At the student's request, the student counsellor will provide the student with information on the application and will supply an advice regarding the application.
  4. The student will attach the following to the application:
    - a copy of the proof of enrolment at Saxion;
    - proof showing the emergency situation;
    - an overview of his financial situation (income and expenses);
    - an overview of the number of credits obtained per academic year;
    - a notification from DUO (if applicable);
    - a proposal for repayment of the Emergency provision;
    - a promissory note signed by the student.
  5. The Committee may request the student to provide any further information required by the Committee.
  6. The student must demonstrate that all other available financial support has been made use of.
  7. If it concerns a non-EU student, the Committee will seek advice from the IO.
  8. If the application is incomplete, the Committee will give the student the opportunity to remedy this within a period of two weeks. If the student fails to do so within this period, the Committee may decide to declare that the student's request inadmissible.
  9. A student may be represented by an authorised representative. The Committee may ask the authorised representative to submit a written power of attorney.

#### **6.4 Handling by the committee**

1. The application will be handled by the chairman and the secretary of the FSSS committee. The Committee will confirm receipt of an application to the student in writing.
2. At the Committee's request, the student counsellor will provide the Committee with an advice regarding the application.
3. The Committee may decide to hear persons whose opinion, in the Committee's view, can be important for the decision. Staff members of Saxion are obliged to obey the Committee's call to be heard. When considering the decision to be taken, the Committee will also take the student's study results into account..
4. The Committee will not make a decision to reject an application either fully or partially without having given the student the opportunity to be heard. During the hearing, the student may be assisted by a lawyer or adviser. The Committee may refuse the assistance provider access to the hearing if there are serious objections against the assistance provider and this person is not a lawyer.

#### **6.5 Decision**

1. The Committee will make a decision no later than six weeks after receiving the application. The Committee may postpone the decision by a maximum period of four weeks. The student will be notified in writing of the postponement. In the case of emergency financial support, the chair or secretary of the Committee will make a provisional arrangement. This provisional arrangement will be dealt with as soon as possible after the application has been received.
2. In the event the Committee decides to grant financial support, the decision will at any rate state:
  - the duration for which the financial support is granted;
  - the amount of the financial support;
  - the type of support: a loan, or a conversion of a loan into a grant;
  - if the support concerns a loan, the repayment schedule will be included as well.

3. The Committee will provide reasons for its decision and may omit these reasons if the application is granted in full.
4. The Committee will inform the student of its decision in writing as soon as possible.
5. The Emergency provision will be paid within one week after the application has been awarded.

## 7 Financial Support Saxion Students Committee

### 7.1 Establishment and composition of the Financial Support Saxion Students Committee

1. The EB has made the Financial Support Saxion Students Committee (the Committee) responsible for the implementation of this Regulation except the provisions of Chapter 5.
2. The Committee consists of a total of six members. The chairman and secretary are employed by Saxion. The other Committee members are a student member and a deputy student member, a lecturer member and a deputy lecturer member. Student members are appointed for a period of two years and lecturer members for a period of four years. Student members and lecturer members can be re-appointed once.
3. The members of the committee do not perform any other functions that may prevent the proper performance of their duties, affect their independence or the confidence therein.
4. Committee membership ends:
  - a. upon cancellation by the member, with due observance of a notice period of one month;
  - b. upon the lapse of the term of office;
  - c. with effect from the day on which there no longer exists an employment relationship between the member and Saxion;
  - d. upon a decision of the Executive Board to that end, after hearing the Committee;
  - e. with effect from the day the member is no longer enrolled as a student at Saxion;
  - f. due to the member's death.
5. The EB ensures that the Committee has the facilities required for a proper discharge of its tasks.
6. The allowance for the student member is € 45 per session.

### 7.2 Duties

1. The Committee decides on applications from students to be provided with financial support.
2. With due observance of the provisions in the WHW and this Regulation, the Committee can determine the policy for situations in which a student is eligible for a loan or a gift from the fund.
3. The Committee ensures that students of Saxion are informed about the existence of the Regulation, the financial support, the conditions under which financial support is offered and the provisions related to procedures.
4. If a student applies for FSSS financial support for multiple reasons during the same period, the Committee will take these into account when setting the amount of the allowance and make a reasonable decision.

### 7.3 Working Method

1. The Committee determines its own working procedures in accordance with the WHW and this Regulation.
2. The Committee determines the location and time for dealing with an application.
3. The Committee is entitled to consult experts.
4. The Committee may only make a decision if at least two of the four members are present. Each member of the Committee has one vote.
5. The Committee decides by a majority of the number of validly cast votes. In the event of a tied vote, the chairman has the casting vote.

### 7.4 Accountability and reporting

1. The Committee is accountable to the Executive Board.
2. Each calendar year, the Committee prepares an annual report of its activities. The report is presented to the EB for approval within three months after the end of the calendar year.

#### **7.5 Confidentiality**

Members of the Committee will treat all information they come across during the execution of their duties as confidential.



## 8 General provisions

### 8.1 Objection

1. The student may file an objection against the decision taken by the Committee on behalf of the EB, with regard to the settlement of a financial contribution as referred to in this Regulation.
2. The notice of objection should be addressed to the Complaints and Disputes Office, which will forward the objection to Saxion's Disputes Arbitration Committee.
3. An objection must be filed within **six weeks**. This period commences the day after the announcement of the decision. The announcement takes place by dispatch of the decision.
4. An objection has been filed in time if it has been received before the end of the period mentioned in Article 8.1, paragraph 3.
5. If the objection has not been filed in time, it will not be declared inadmissible if it cannot reasonably be concluded that the applicant can be blamed for the late submission.
6. If the objection is made on the basis that the decision has not been made in time, the objection is not subject to any deadline. The objection can be filed as soon as the Committee fails to make a decision in time. The objection will however be declared inadmissible if the objection was filed unreasonably late.

### 8.2 Obligations of students

Students are obliged to:

- a. do everything that can reasonably be expected of them to avoid or limit any study completion delay and, as far as possible, to independently deal with any study completion delay they have incurred;
- b. to report as soon as possible any special circumstance that may lead to study completion delay and any claim for financial support to the student counsellor or the study coach, who will record the report in writing;
- c. provide the Committee with all the accurate and complete data that are relevant for an assessment of the application;
- d. report in writing to the Committee all facts and circumstances that may lead to withdrawal or alteration of the financial support as quickly as possible;
- e. provide the Committee with all the information requested to assess the legitimacy of the financial support provided;
- f. to fulfil all agreements made with the student counsellor or the study coach to prevent or limit the study completion delay;
- g. fulfil the agreed repayment obligation.

### 8.3 Withdrawal, adjustment and reclamation

The EB may review its decision to provide financial support and withdraw, adjust or reclaim the provision if:

- the student has been found to have supplied inaccurate information to the FSSS Committee after financial support has been settled and paid and the Committee would have reached a different decision based on the correct information;
- the (legal) grounds for the settlement and payment of the financial support no longer apply and the student is deemed to have enriched himself unjustly;
- the student is guilty of violating Saxion's Code of Conduct (see current Student Charter);
- the student causes serious trouble (see current Students' Charter);
- the student is guilty of inappropriate behaviour (see current Student Charter);
- the student is guilty of incorrect behaviour in relation to professional practice (see current Students' Charter);
- the student is guilty of committing (serious) fraud (see current Students' Charter).

**8.4 Further rules, guidelines and instructions**

The EB may set further rules, guidelines and instructions with due observance of the provisions laid down in this Regulation.

**8.5 Unforeseen cases/ Hardship clause**

In exceptional cases the EB may deviate from this Regulation, to the extent that this is allowed by law and will not result in unequal treatment.

**8.6 Transitional award rules**

This Regulation is not applicable to any financial support granted before the coming into force of this Regulation.

**8.7 Effective date and official title**

1. These rules come into force on 1 September 2024.
2. These Regulations are referred to as: Student-Support Fund Scheme